

DOCUMENTS ORDER LIST FOR INDIVIDUAL BUSINESS
(SOLE PROPRIETORSHIP)

Request Letter on business letterhead

WeBOC External User Registration Form

Copy of CNIC

Nadra Verification

Online Taxpayer Verification

Active Taxpayer List (ATL) SALES TAX

NTN/STRN Certificates

Form 181 & Form 14(1)

Property Documents/Rent Deed + Landlord copy of CNIC

Utility Bill (electricity, telephone, sui gas)

Account Maintenance Certificate Original

Bank Statement

Bank Challan of rupees 500

Undertaking on rupees 100 stamp paper

DOCUMENTS ORDER LIST FOR AOP FIRM
(PARTNERSHIP)

Request Letter on business letterhead

WeBOC External User Registration Form

Copies of CNIC of all Partners

Nadra Verification

Online Taxpayer Verification

Active Taxpayer List (ATL) SALES TAX

NTN/STRN Certificates

Form 181 & Form 14(1)

Authority letter from remaining partners on rupees 100 stamp paper

Partnership Deed

Form C & D

Membership Certificate from Chamber of Commerce & Industry

Property Documents/Rent Deed + Landlord copy of CNIC

Utility Bill (electricity, telephone, sui gas)

Account Maintenance Certificate Original

Bank Statement

Bank Challan of rupees 500

Undertaking on rupees 100 stamp paper

DOCUMENTS ORDER LIST FOR PRIVATE LIMITED

COMPANY

- Request Letter on business letterhead
- WeBOC External User Registration Form
- Copies of CNIC of all Directors
- Nadra Verification
- Online Taxpayer Verification
- Active Taxpayer List (ATL) SALES TAX
- NTN/STRN Certificates
- Form 181 & Form 14(1)
- Authority letter of remaining directors on rupees 100 stamp paper
- Memorandum of Association (MoA) along with updated form 29
- Registration with SECP
- Membership Certificate from Chamber of Commerce & Industry
- Property Documents/Rent Deed + Landlord copy of CNIC
- Utility Bill (electricity, telephone, sui gas)
- Account Maintenance Certificate Original
- Bank Statement
- Bank Challan of rupees 500
- Undertaking on rupees 100 stamp paper